

**ST JOSEPH'S SCHOOL  
P&F MEETING**

**TUESDAY 14<sup>th</sup> March 2017**

**Commenced at 7:06pm**

<b>1.0</b>	<b>Welcome, Prayer and Apologies</b>		
1.1	<b>Present:</b> Melissa Fuller, Brooke Hammond, Travis Bienkowski, Belinda Curtis, Jen Stokes, Rebecca Lorimer, Karen Ruben, Natalie Williamson-Holley, Sandra Bennett, Naomi Edwards		
1.2	<b>Apologies:</b> , Nelly Barr, Simone Magno, Trish Rossell, Natasha Pitter, Jenny Gorman, Stacey Gaston, Katie Simpson and Jodie-Anne Lunny		
<b>2.0</b>	<b>Acceptance of Previous Minutes of Meeting</b>	<b>Action</b>	<b>Who/When</b>
2.1	<p><b>Review of previous Meeting Minutes</b></p> <p><u>Accepted by:</u> Belinda Curtis</p> <p><u>Seconded by:</u> Naomi Edwards</p>	Today's minutes to be reviewed and accepted at the next P&F meeting	

3.0	General Business – AGENDA ITEMS	Action	Who/When
3.1	Correspondence in:	Chocolate fundraiser (Cadbury) Mothers Day catalogue Parents Association newsletter	Brooke Hammond
3.2	Family Fun Night Follow-Up	Family fun night. 42 families attended. Total cost of fun night \$1406.25. was very successful considering there was other activities happening in town.	Melissa Fuller
	Waroona Show Gate	We need a show gate coordinator.	
	Mother's Day Sall	Stacey Gaston and Katie Simpson have ordered a number of products from Mothers Day catalogue. Total cost of order was \$530.60, some profit will be made due to mark-up on items. All items 50c - \$5	PP/Year 2 Class Reps Melissa will coordinate flier to go out to classes
	Camp bus.	Last year The P an F paid for school camp bus. Will continue this tradition.	
	Difbrillator	The shire said we have a good chance of getting a grant for \$800. Total cost will be around \$2000. It was discussed whether it would be worth spending the money. Further information needs to sourced and will come to decision at next meeting.	Nat Williamson Holly sourced information on grants. Brooke will make contact with community, Ambulance and office staff
	Bunnings Sausage Sizzle	Sausage Sizzle at Bunnings need to know what we are fund raising for. Ideas such as edging gardens in early years gardens. Surveillance cameras. Aircon in the canteen.	Naomi Edwards Year 5 class reps to assist coordinating
	Saint Patricks Day Canteen.	It was motioned and passed to put out a parent survey to decide on what the parents would like to see p&f will fundraise for.  Saint Patricks day canteen as a fundraiser for p&f to make green food in celebration for Stt Patricks Day. Therefore will not be normal canteen recess food for sale. Will be able to food that is not green light. All in favour for donations and profits to go to Caritas/Missions Will do sausage sizzle in either week 8,9 or 10 of term 2.  It was suggested by Sandra Bennett(year six class rep)year sixes become involved in more fundraising to learn leadership and life skills.	Melissa Fuller/Travis Bienhowski – survey monkey survey to be sent to all parents via text  Jen Stokes



	Time capsule	Nelly Barr suggested for the school to participate in Time capsule. P an F discussed would be better left as a school decision.	
	School/staff requests	Mia Catalono put forward a written request for 2 new Early Years Drying rack cost \$189.95 each. All present in favour,	Melissa will place order, issue Jen an invoice when it arrives.
	School Disco.	School disco. Brooke Hammond suggested looking at purchasing a DJ boom box rather than purchasing a DJ every year for school disco.	Broooke Hammond will make enquires whether it would be more profits and convenience for community For chocolate fundraiser or Krisy cream
	Bingo night	Disco PJ party will be in two separate groups (young and older) Introducing it to three year olds. Date set for disco is 19 <sup>th</sup> of May. Passed and approved by all .Date set for bingo night passed and approved by all is 12 <sup>th</sup> of August.	
	Krispy cream donuts	Discussed having a krispy cream donut fundraiser. 23 <sup>rd</sup> of June. Need to make parents aware they can purchase more tickets for raff'es held at the school. Perhaps manning raffle ticket stalls outside IGA.	Melissa and Belinda will co-ordinate
3.3	Treasurers report	Opening Balance: 9171.96 Closing balance: \$9328.48 See treasurers report attached for monies received and expenditures.	
3.4	Principals Report	See attached.	Travis Bienkowski
3.5	School board Report	Languages will be introduced next year. Italian was dropped from the curriculum due to cost and funding. Next year will become compulsory from year 3 onwards. School boards will be looking into funkding for school building. On the agener will be toilets for the pre primary and possibly new building Moved and passed by	Naomi Edwards

**8.40 pm**  
Meeting Closed

**Minutes signed as true and correct:**

\_\_\_\_\_

**Chairperson**

\_\_\_\_\_

**Dated**

**Next Staff Meeting: Monday 27<sup>th</sup> February 2017**



**St Josephs Waroona P and F  
Treasures Report**

**1 Feb - 11 March 2017**

**Opening Balance                    \$9171.96**

**Received**

<b>Lions Xmas Raffle</b>	<b>\$940</b>
<b>P and F Levy</b>	<b>\$2954</b>
<b>FFN drink sales</b>	<b>\$103</b>

**Expenses**

<b>IGA Account</b>	<b>\$356.27</b>
<b>FFN</b>	<b>\$1406.25</b>
<b>Donation Music Dept</b>	<b>\$2000</b>
<b>Easter Raffle Ribbon</b>	<b>\$26.96</b>

**Closing Balance                    \$9382.48**

**Cash on hand     \$50**

**Pending - Buddy bench ~ \$655 + gst / instalment**



## **P&F Meeting – Principal's Report**

**Tuesday 14<sup>th</sup> March 2017**

### **LEARNING**

#### **Fogarty Edvance Program:**

- Yesterday, Tim Emery our school mentor, attended the staff meeting to assist us in finalising our school placemat. The placemat is a document that sets the improvement agenda for the next three years of the program. It has been a very worthwhile process and one that has enabled the staff to have ownership of the improvement agenda (not just the Leadership Team). Tim provided staff with challenging questions which not only aided critical thinking but provided direction.

### **ENGAGEMENT**

#### **Swimming Lessons:**

- We are in the final week of Swimming Lessons and from all accounts, they have been very well-received by our students, who have enjoyed being able to cool off at the pool each day. I was informed of the snake situation that occurred at the pool last Friday and with the way in which the Recreation Centre handled the situation. No students were at risk as an evacuation procedure was initiated.

#### **Swimming Carnival:**

- The Years 3-6 Swimming Carnival will be held on Thursday 23 March. I would like to thank Yvonne Langan for her efforts in preparing the carnival and organising the students into their races. This year, there will be the introduction of 50m races for Freestyle, Breaststroke and Backstroke. It promises to be an enjoyable day for everyone involved.

#### **RED (Read Every Day):**

- In the next few weeks, I will be launching a new reading incentive program for all our K-6 students to be part of. The program will be called RED (Read Every Day) and will involve the students reading each day of the week. They will be publicly acknowledged with a certificate at morning briefing when they reach milestones (25 days, 50 days etc.). When they reach 100 days of reading they will have the opportunity to visit me and select a free book of their choice as a reward. I have organised a range of reward books through the school's Book Club account. The Year 6 students are currently designing posters at home to promote the program. The day will be launched with everyone coming to school dressed in red and bringing along their favourite book to read with their buddy class. As part of this launch, I will be organising a design competition for the whole school. Winning designs will be made into milestone certificates as previously mentioned.

### **Harvest Case Study:**

- Heather has recently been asked by the School Canteen Association to write a case study of our school for an article called Harvest. They were so impressed with the manner in which we have put our winning BBQ into use at school that they wanted to share this with their community. Well done to Heather!

### **ACCOUNTABILITY**

#### **Kindy Educational Assistant:**

- The interview process has been completed and I am pleased to announce to the P&F that Mrs Bec Lorimer has been employed as the second Educational Assistant in Kindergarten. Her contract is temporary part-time until the end of the 2017 school year.

#### **Protective Behaviours**

- The staff were recently involved in a Protective Behaviours PD run by Safe4Kids. It was a highly engaging and thought provoking day for all the staff in attendance. Holly-Ann Martin ran the day as a 10-week curriculum. Protective Behaviours must be implemented as a K-6 curriculum in all Catholic schools from 2017. At this stage, most schools are using Keeping Safe as the preferred curriculum however, some schools are opting to use Safe4Kids. CEWA covers the cost of Keeping Safe however, if the school chose to use Safe4Kids, it would be at a cost of \$880.00 inc. GST. A decision will be made in the next couple of weeks so the curriculum can be introduced in Term 2. It is my hope that the P&F may be interested in looking at organising a facilitator and running a protective behaviours session for parents in the near future, which could also be opened up to the wider Waroona community and not just the school (e.g. football club, WDHS).

#### **Parent Teacher Meetings:**

- On Monday 3<sup>rd</sup> April (the final week of Term 1), all teaching staff will be conducting parent teacher meetings as part of the school's reporting procedure. The Personal and Social checklist that was introduced last year as part of the meeting process will again be used by the teachers and discussed with parents. The purpose of these meetings is to have a 10-15 minute discussion about each student, giving parents an idea of how their child is progressing before the Semester 1 report is received at the end of Term 2.

### **DISCIPLESHIP**

#### **Commissioning Mass:**

- The School Commissioning Mass was held on Sunday. Thank you to those P&F members who were able to attend Mass and share in morning tea. It was a nice way for the Staff, School Board, P&F and Parish to come together as one community and spend some time together.



**Holy Week Liturgies:**

- In the final week of Term 1, all classes will be involved in Holy Week Liturgies with their buddy classes. It will be a wonderful opportunity for all our students to act out and reflect upon the Easter Story prior to their break. You are very welcome to attend these liturgies.

Travis Bienkowski

Principal

