

ST JOSEPH'S SCHOOL

P&F MEETING

TUESDAY 15th October 2019			
Commenced at 7.10 pm			
1.0	Welcome, Prayer and Apologies		
1.1	Present: Travis Bienkowski, Jenny Gorman, Rebecca Whitbread, Rachelle Pisconeri, Bianca Wilson, Lisa Rowland, Melissa Capogreco, Megan Leroy, Karen Ruben, Sarah Racco.		
1.2	Apologies: Rebecca Lorimer, Harrena Platell, Sophia DeBont, Stacey Gaston.		
2.0	Acceptance of Previous Minutes of Meeting	Action	Who/When
2.1	Review of previous Meeting Minutes	The meeting minutes to be reviewed and accepted at the next P&F meeting	<u>Accepted by:</u> Bianca Wilson <u>Seconded by:</u> Melissa Capogreco

3.0	General Business – AGENDA ITEMS	Action	Who/When
3.1	Correspondence in: Correspondence out:	Colour Run Sponsorship Forms etc Waroonna Ag Society Show gate roster Colour Run prizes ordered	
3.2	School Board Report	Discussed possibility of person to permanently run canteen – decided it was not viable. Option of outsourcing 1 day per week also discussed. Height of fencing at new Early Learning Centre to be raised. Mel Capogreco's husband has offered to donate his time to complete this. Busy Bee tomorrow Wed 16 th October to clean up Greenhouse area. Jenny has organized for new retaining wall quote.	Melissa Capogreco

3.3	Principals Report	<p><u>P&F Meeting – Tuesday 15th October 2019</u> Principal's Report</p> <p>Term 4 is underway.</p> <p>LEARNING:</p> <p>Standardised Testing: All students from PP-6 will be undertaking standardised testing throughout Week 4. These tests, along with other testing throughout the year, assist teachers in identifying the areas of growth and areas for further development with each student.</p> <p>Swimming Lessons: Swimming Lessons for all students in Years PP-1, will commence on Monday 18th November and continue until Friday 22nd November. This year, the students will complete 2 lessons on the same day. Students and staff will be bussed to and from the Aquatic Centre each day.</p> <p>ENGAGEMENT:</p> <p>South West Bike Trek: Like 2018, 45 students from Years 3-6 & I participated in the South West Bike Trek for children's Leukemia. We had an opportunity to ride around the streets of Waroona and then the students were able to hear all about the ride from Perth to Augusta. Every student received a free water bottle for taking part.</p> <p>World Teachers' Day: On Thursday 31st October, the school will celebrate World Teachers' Day. I would like to personally thank every staff member for contributing to the learning and wellbeing of all our students. This year's World Teachers' Day theme is "Young Teachers: The future of Professions." Thank you to the P&F who will be acknowledging the staff and the work they do within the school.</p> <p>P&F Bunnings Halls Head Sausage Sizzle: The volunteer notes for the P&F's Bunnings Halls Head fundraiser on Sunday 10th November was sent home at the end of Term 3. There are only 4 spots left on the roster which is a fantastic result.</p> <p>Volunteers' Thank You Morning Tea: The staff, in appreciation of all the volunteers/community members who assist in helping to support the school throughout the year, will be hosting a thank you morning tea on Monday 18th November. We look forward to a wonderful turn out at the morning tea.</p>	Travis Bienkowski
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ACCOUNTABILITY:

AGM: This year's AGM will occur on Thursday 21st November at 6pm. Before the AGM at 5pm, there will be drinks and nibbles for all staff members, School Board members, P&F Executive and Class Coordinators.

2020 Staffing: Staff reviews and discussions regarding 2020 have now concluded. Jenny and I are now working through staffing options for 2020. Staff positions will be announced at this year's AGM.

2019 NQS Verification Visit: As an aspect of the school's re-registration process, it will be involved in an NQS Verification Visit on Tuesday 12th November. The process will involve a panel speaking with the Leadership Team, followed by classroom visits and conversations with ECE teachers and concluding with a debrief with the Leadership Team.

DISCIPLESHIP:

All Saints Mass: There will be a whole school Mass celebrating All Saints Day on Friday 1st November commencing at 9am in the Church. The Year 4 class will lead the Mass. Parents and friends are most welcome to join us.

General Business:

Staffing Update: For the remainder of the year, and as a duty of care for Yvonne Langan, Miss Johnson will be taking on the role of Physical Education Teacher for Pre Primary to Year 4. As a result, Mrs Langan will be teaching Year 6 from 8.30am - 12.40pm every Thursday. Vanessa Birkinshaw commenced at school yesterday in her capacity as a Psychologist available through the Medicare funded Mental Health Care Plan. Vanessa will work every second Monday and support our community as required. At the end of last term, I advertised the Administrative Assistant position as a part-time (0.8) ongoing role. Applications for the position closed today.

2020 ICT: I'm in the process of organising the final lease regarding our ICT requirements for 2020. I'm working with Vicki

		Hodgson in organising the iPad lease for next year's Year 3 class. This will mean that every student in Years 3-6 next year will have a school leased device to use in class. Families will continue to be asked to pay \$150.00 levy that the School Board approved in 2017.	
3.4	Treasurers report	Current CDF Account Balance @ 15/10/19 \$24,251.25 Cash on hand: \$100 It was noted that Treasurers Report from August has the date of May. To be amended by Harrena.	
4.0	General Business	Action	Who/When
	Father's Day Stall	Thursday 29/8 – The stall was a great success raising \$428.70 with only a handful of items remaining.	Rachelle Pisconeri, Rebecca Whitbread
	Interschool Carnival	Morning Tea was very well received with plenty of positive feedback from visiting schools. \$366 raised.	Bianca Wilson Rebecca Whitbread
	Colour Run	Colour Run day was a great success. Extra colour was ordered this year so we had ample powder. \$3005 raised – prize invoice to be deducted from this figure. Possible entry fee for those who don't fundraise, and minimum fundraising amount discussed to encourage more participants as the number of students who fundraised was notably low compared to those participating in run.	Rachelle Pisconeri
	Early Childhood Nature Playground	Jenny has obtained quotes for playground. Final check of plans next week. CEWA have allocated funds to help cover costs. Busy Bee tomorrow and next Wednesday to prepare area.	Jenny Gorman
	Show Gate	Ag meeting attended by Bianca. Ag Society advised proceeds will be divided on a per hour basis this year. Show day went smoothly with ample volunteers.	
	World Teachers Day	Week 3 – 31 st October P & F to provide certificates and students to provide feedback on their teachers for the certificates. P & F to provide afternoon tea for teachers after school. Jenny to order badges for teachers.	

	<p>Bunnings Sausage Sizzle</p> <p>P & F Nominations</p>	<p>Helpers required for chopping of onions. Travis to purchase supplies. Still some gaps to be filled on roster.</p> <p>December P & F meeting to be canceled as it is after AGM so new committee will already be appointed.</p> <p>Travis to send out nominations for all executive positions.</p>	
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Meeting Closed – **7.55pm**

<p>Minutes signed as true and correct:</p>	<p>Rebecca Whitbread</p>	<p>12/10/2019</p>
<p style="text-align: center;">_____</p> <p style="text-align: center;">Chairperson</p>		<p style="text-align: center;">Dated</p>
<p>Next P and F meeting: 7pm Tuesday 12th November 2019</p>		