

# ST JOSEPH'S SCHOOL

## P&F MEETING

**TUESDAY 12<sup>th</sup> February 2019**

**Commenced at 7.01 pm**

<b>1.0</b>	<b>Welcome, Prayer and Apologies</b>		
1.1	<b>Present:</b> Travis Bienkowski, Jenny Gorman, Rachelle Pisconeri, Bianca Wilson, Rebecca Whitbread, Harrena Platell, Karen Ruben, Sophia De Bont, Nelly Barr, Jen Stokes, Rebecca Lorimer, Mel Capogreco, Chantelle Scally, Megan LeRoy, Peter LeRoy.		
1.2	<b>Apologies:</b> Lisa Rowland, Stacey Gaston.		
<b>2.0</b>	<b>Acceptance of Previous Minutes of Meeting</b>	<b>Action</b>	<b>Who/When</b>
2.1	<b>Review of previous Meeting Minutes</b>	The meeting minutes to be reviewed and accepted at the next P&F meeting	<u>Accepted by:</u> Rachelle Pisconeri  <u>Seconded by:</u> Karen Ruben

<b>3.0</b>	<b>General Business – AGENDA ITEMS</b>	<b>Action</b>	<b>Who/When</b>
3.1	Correspondence in:  Correspondence out:	Mother's Day gift brochures Harvey Water sponsorship application Waroona Shire Community Development Grant application Bendigo Bank partnership application Colour Run registration form Chocolate Fundraiser brochure	Karen Ruben  Rachelle Pisconeri
3.2	School Board Report	No report.  New meeting commencement time: 6pm P & F rep: Mel Capogreco	
3.3	Principals Report	P&F Meeting – Principal's Report  Tuesday 12th February 2019  <b>Welcome:</b>  * Welcome everyone to the 2019 school year and our first P&F meeting. I'd like to sincerely thank you all for being here this evening and showing your support for the future direction of the school.	Travis Bienkowski

Firstly, I'd like to welcome the new members of our P&F Executive: Rachelle Pisconeri (President), Bianca Wilson (Vice President), Harrena Platell (Treasurer), Rebecca Whitbread (Secretary).

I'd like to take this opportunity to thank Simone Magno, Kelly Nottle, Jen Stokes and Natalie Williamson-Holley for their positive contribution to the P&F Executive last year.

\* The staff and students have commenced the year exceptionally well considering the amount of change that has occurred in and around the school due to the upcoming build. I would like to again thank the staff for the time and effort they have put into ensuring their classrooms were ready for day 1. Aus Clean undertook the pest control, window and carpet cleaning over the holidays. Wendy who was our previous cleaner resigned at the end of 2018, so I'd like to make mention of Annie and Diane who are our new cleaners.

\* There are currently 158 students enrolled at the school. We have welcomed 11 new students to the school so far this year.

\* The school has welcomed Georgie Harley (EA), Cathie Cresswell (School Chaplain) and Mrs Yvonne Langan back from Maternity Leave.

## **LEARNING**

School Focus:

\* In 2019, the school will continue to focus on Basic Maths Facts (expert engagement with Paul Woodley), Spelling (using Diana Rigg), Explicit Instruction (EI), Walker Learning Approach, MJR, Prime Mathematics (Yrs. PP- 4), Digital Technologies (Yrs. 1-6), The Arts (Yrs. 1-6), Science (Yrs. 1-6), Extension Programme (Yrs. 1-6), LOTE (Yrs. 2,3 & 4), School Choir (Yrs. 2-6), Performing Arts Festival and the Fogarty EDvance Program (School Improvement & Leadership).

Keeping Safe: Protective Behaviours Curriculum:

\* As mandated by CEWA, all students from Kindergarten to Year 6 participate in a developmentally appropriate protective behaviours curriculum. The Keeping Safe: Child Protection Curriculum will be taught by class teachers and cover the following four focus areas:

1- The Right to be Safe.

2- Relationships

3- Recognising & Reporting Abuse.

#### 4- Protective Strategies.

##### Kindy Speech Screens & On-Entry Testing (PP):

\* Every student in Kindergarten will complete Speech Screening this year. These screens provide the school, classroom teacher and parents invaluable data to ensure the child has the best start to their schooling as possible. Areas of need are highlighted in the report which can then be addressed by the teacher with the support of the child's parents. On-Entry testing in Literacy and Numeracy will occur for every student in Pre-Primary. This test provides invaluable information for the classrooms teachers and enables them to gain a greater insight into each child's strengths and weaknesses in Literacy and Numeracy.

#### **ENGAGEMENT**

##### Family Masses:

\* Classes will again join with the parish community on the 3rd Sunday of the month and participate in a Family Mass. Families will be encouraged to join parishioners in celebrating morning tea at the conclusion of Mass.

##### Seesaw App:

\* St Joseph's School uses the Seesaw App across all year levels to document student learning. Once signed permission has been received by the school, student learning will be shared with parents, legal guardians and other family members approved by the Principal. This will commence at the beginning of Term 2.

#### **ACCOUNTABILITY**

##### Parent Night:

\* The Parent Information Night will be held this Thursday evening. The K-Yr. 6 teachers will once again present their information meeting twice to assist working families. I will speak between sessions with all parents in the Year 2/3 classroom (old Library). Session times are: 5:30pm – 6:00pm (classrooms), 6:00pm – 6:30pm (Year 2/3 classroom), 6:30pm – 7:00pm (classrooms).

##### Affordable Schooling Project:

\* During Term 1, fee statements based on the Affordable Schooling Project will be sent to all families within the school. The sibling and Peel Schools discount scheme still applies. Parents who have a Health Care Card must still complete the necessary documents located at the school office. As was discussed at Board level last year, the following details will form the basis of this

year's fee structure:

Kindy: \$300 Tuition, \$90 Building Levy, \$100 P&F Levy & \$45.00 Speech Screening = \$535.00

Years 3, 4 & 5: \$300 Tuition, \$90 Building Levy, \$100 P&F Levy, \$150 IT Levy = \$640.00

Years PP, 1, 2 & 6: \$300 Tuition, \$90 Building Levy, \$100 P&F Levy = \$490.00

### **DISCIPLESHIP**

Whole School Mass:

\* We celebrated our first Whole School Mass last Friday. The Year 6 class, with the support of Tori Johnson, did a great job in preparing the Mass in such a short amount of time. It was a great way to commence the year and acknowledge our new students and Fr. Concord to our school community.

Ash Wednesday Mass:

\* The whole school community will celebrate Ash Wednesday Mass at 9am on the 6th March. This Mass marks the commencement of the Lenten Season, a time to focus our attention on three key areas in our life: prayer, almsgiving and fasting.

MJR Award:

\* The first MJR Award of the year will be announced on Friday 22nd February (Week 3) after the Year 5 News Assembly. The school has retired Joseph the Bear and replaced him with his relative "Josephine."

Commissioning Mass:

\* The Staff, Board & P&F Executive Commissioning Mass will be held on Sunday 17th March, commencing at 8:30am in the Church followed by morning tea. An invitation will be sent out to all School Board members and the P&F Executive to attend this important Mass.

Sacramental Enrolment Meeting:

\* The Sacramental Enrolment Meeting will be held next Thursday 21st February for all students seeking to receive the Sacraments of Confirmation, Holy Communion and Reconciliation this year.

23rd Anniversary of Fr. Concord's Ordination:

\* On behalf of the School, I would like to congratulate Fr. Concord on the 23rd anniversary

		<p>of his ordination into the priesthood last Sunday.</p> <p>I look forward to another productive year ahead working alongside you all. It's going to be a very busy year and I am extremely blessed to have such a committed group of people representing the St Joseph's community.</p> <p><b>General Business:</b></p> <p>Project Scape (Undercover Playground):</p> <p>* Project Scape completed the Undercover Playground upgrades over the holidays. As can be seen from the result, he has done a wonderful job in creating a new and vibrant play space for our students.</p> <p><b>Wheelchair for Kids:</b></p> <p>* Throughout the duration of 2019, the school will be fundraising for Wheelchair for Kids by asking families to collect ring pulls from aluminium cans. The aluminium will be melted down and made into wheelchair frames for children in East Asian countries who have been crippled due to landmines and civil war. It is envisaged that a representative will visit the school later in the year to speak with the students and pick up what has been collected.</p>	
<b>3.4</b>	Treasurers report	<p>Current Balance @ 12/2/19 \$17,212.87</p> <p>P &amp; F to donate \$1500 for Year 6 Camp bus</p>	
<b>4.0</b>	<b>General Business</b>	<b>Action</b>	<b>Who/When</b>
	Change of signatories	<p>Signatories to be changed on CDF P &amp; F Account.</p> <p>Jennifer Stokes / Simone Magno to be removed Harrena Platell / Rachelle Pisconeri to be added.</p> <p>Internet access to be set up for Rachelle and Harrena to access.</p> <p>NAB account to be closed.</p>	<p>Jennifer Stokes, Simone Magno, Harrena Platell, Rachelle Pisconeri, Heather Brown.</p>
	Discount from free movie night Sat 10 <sup>th</sup> November 2018	<p>Bianca to contact Mandurah PA regarding a partial refund for upcoming movie night due to the issues from previous booking. Possible supply of just Popcorn machine and we use our own audio system.</p>	<p>Bianca Wilson</p> <p>Ongoing</p>
	Movie Night	<p>A school community indoor movie night to be scheduled on Friday 15/3 to be held in Josephite Centre. Quotes to be obtained for movie rights and dates to be placed on Facebook, term planner, &amp; newsletter to welcome new and existing families.</p>	<p>Bianca Wilson, Rachelle Pisconeri, Rebecca Whitbread, Harrena Platell</p>

	Easter Raffle	Easter Raffle to be held Thursday 11/4. Families to be given a months' notice for donations. Need to double check that Simone is happy to run raffle this year.	Simone Magno
	Mother's Day	Mother's Day stall Friday 10/5. Morning tea or possible pamper session for Mums after Mass was considered. To be discussed further. Karen to catch up with Stacey and place orders for gifts.	Karen Ruben
	Colour Explosion	Colour Explosion to be held Thursday 26/9. Event to be held earlier this year to provide more time to receive and distribute awards. More time is also to be given for fundraising. Lunch options discussed for families were bring your own picnic or sausage sizzle. To be confirmed closer to day.	Rachelle Pisconeri to lodge registration form.
	Waroonna Show Gate	Volunteers to be sought for manning show gate Saturday 2 <sup>nd</sup> October.	
	Bunnings Sausage Sizzle	Sausage Sizzle to be scheduled in for Term 4 at Halls Head Bunnings.	Travis Bienkowski
	School Disco	School Disco to be scheduled on a Friday night in Term 2. Other users of Josephite centre to be notified once a date is locked in.	P & F Committee
<b>5.0</b>	<b>Business Arising</b>	<b>Action</b>	<b>Who / When</b>

Meeting Closed – **8.30pm**

**Minutes signed as true and correct:**

Rebecca Whitbread

**Chairperson**

**Dated**

**Next P and F meeting: 7pm Tuesday 12<sup>th</sup> March 2019**