

ST JOSEPH'S SCHOOL

P&F MEETING

TUESDAY 12th March 2019			
Commenced at 7.05 pm			
1.0	Welcome, Prayer and Apologies		
1.1	Present: Travis Bienkowski, Jenny Gorman, Rachelle Pisconeri, Bianca Wilson, Harrena Platell, Rebecca Whitbread, Rebecca Lorimer, Mel Capagreco, Karen Ruben, Nelly Barr.		
1.2	Apologies: Lisa Rowland, Stacey Gaston, Sophia DeBont, Megan Le Roy, Peter LeRoy, Brooke McKeever, Simone Magno, Belinda Curtis.		
2.0	Acceptance of Previous Minutes of Meeting	Action	Who/When
2.1	Review of previous Meeting Minutes	The meeting minutes to be reviewed and accepted at the next P&F meeting	<u>Accepted by:</u> Harrena Platell <u>Seconded by:</u> Bianca Wilson

3.0	General Business – AGENDA ITEMS	Action	Who/When
3.1	Correspondence in:	Reading Cinemas Tickets – to be used as door prize at Family Movie Night Mr Showbags fundraising info pack Alcoa Sustainability Fund Grant App – Closes 31/5/19 Mini Muddies Obstacle Challenge – Expressions of interest for term 3 GoFundraise overview – info regarding online Run 4 Fun fundraising Cadbury Fundraising info Invoice from Infinity Group \$75.74 – Mothers Day Gift Bags Invoice from Moon and Back School Gifts \$467.95 – Mothers Day gifts Invoice from Smart Gift Ideas \$317.60 – Mothers Day gifts	
	Correspondence out:	Roadshow public performance request form	
3.2	School Board Report	An application to be submitted to Alcoa for grant to complete Nature Walk playground. New meeting commencement time: 6pm P & F rep: Mel Capogreco	
3.3	Principals Report	P&F Meeting – Principal's Report Tuesday 12th March 2019	Travis Bienkowski

LEARNING

Fogarty EDvance Program – Expert Engagement:

- On Friday 1st March, the staff attended a Numeracy PD facilitated by Paul Woodley. Paul continued his work with the school as part of the expert engagement program we are undertaking with Fogarty EDvance. Paul focussed his presentation on the effective teaching of Basic Number Facts, lesson planning and analysis of data sets.

Whole School Testing:

- Over the past couple of weeks, PP-Year 6 have been completing whole school standardised testing. The data teachers gain from completing these tests will assist them in future planning and highlight areas of student strength and weakness. The data will also be collated and added to the whole school data wall as part of the Learning initiative within our School Improvement Milestones. It will continue to allow the Leadership Team and staff the ability to monitor student progress over the year and address concerns when and where they arise.

Literacy Pro:

- All classes from Years 2-6 have commenced using the Literacy Pro Home Reading Program. This program was introduced this year to assist teachers and parents to engage students at their appropriate reading level. This involves the student completing a Lexile quiz after they read their chosen book. Based on their level of comprehension, the student's Lexile level can either increase or decrease throughout the year. The school receives 50 Lexile books each term to add to the Library. I'd like to sincerely thank Karen Gear for all the work she has done in collating and accessioning these books and to Karen Ruben for covering the majority of them – outstanding work ladies!

ENGAGEMENT

Swimming Lessons:

- Swimming Lessons have commenced for all students in Years 2-6. From all accounts the lessons have started positively for all our students.

P&F Free Family Indoor Movie Night:

- Thank you to the P&F in advance for the wonderful work they have put into hosting a free Family Indoor Movie Night in the Josephite Centre this Friday evening. It promises to be a great night out and there has been a great response from our families.

Swimming Carnivals:

- The Years 3-6 Faction Swimming Carnival will be held on Friday 29th March. It promises to be an enjoyable day for all involved. Following the Faction Swimming Carnival, a team will be

selected to represent the school at the Interschool Swimming Carnival on Friday 5th April.

Year 6 Camp:

· In Week 10 (Tuesday 9th-12th April), the Year 6 students, Tori Johnson and I will be attending the Year 6 Camp. It will be held at Woodman's Point in Coogee with a day trip again planned for Northbridge & Fremantle. Fr Concord will join us on Wednesday and Thursday, and he will celebrate Mass with the students on Wednesday evening.

ACCOUNTABILITY

Parent Teacher Meetings:

· On Monday 1st April, all teaching staff from Kindy to Year 6 will be conducting parent teacher meetings as part of the school's reporting procedure. Class teachers will again provide parents with a Personal and Social checklist which will form part of the discussion at the meeting. The purpose of these meetings is to have a 10-15-minute discussion about each student, giving parents an overview of their child's academic and social/emotional progress before the Semester 1 report is received at the end of Term 2.

TTFM (Tell Them From Me) Survey:

· As part of the Fogarty EDvance program, the school has again undertaken the TTFM survey. This important survey will provide the school with valuable information to assist it in its improvement agenda. Staff, Years 5 & 6 students and parents have had the opportunity to complete a survey. The school will be able to analyse the data and make comparisons to previous results. In doing so, the school can highlight areas of improvement and areas that need further development.

DISCIPLESHIP

Commissioning Mass:

· The staff, members of the P&F Executive and School Board will be commissioned during the 8.30am Mass this Sunday, 17th March. This is an important part of our roles as members of St Joseph's School Community and the St Patrick's Parish Community. It helps to remind us that we all work together for the good of our students and all community members. All families are invited and encouraged to be a part of this important Mass.

St Patrick's Day Festivities:

· This Friday 15th March, the school has been asked to come dressed in green to celebrate St Patrick's Day. Students have been asked to bring a gold coin donation which will go towards the missions. There will be a whole school Mass commencing at 9.00am in the Church.

Week 10 ('Holy Week'):

· On Thursday 11th April, the school will have its

		<p>annual Easter Hat Parade & P&F Easter Egg Raffle. On Friday 12th April, the Year 2/3 class will be organising the Whole School Easter Mass commencing at 9am in the Church. During the week, students in Years 4-6 will have the opportunity to receive the Sacrament of Reconciliation with Fr. Concord.</p> <p>MJR PD:</p> <ul style="list-style-type: none"> The whole staff will be attending an MJR PD Day on Monday 8th April. This will be a wonderful opportunity for the staff to learn more about this wonderful program. 	
3.4	Treasurers report	<p>Current CDF Account Balance @ 12/3/19 \$17,195.98</p> <p>NAB Account Balance: \$225.80</p> <p>Cash on hand: \$100</p> <p>NAB Account to be closed.</p>	
4.0	General Business	Action	Who/When
	Movie Night	Test run discussed and prices for snack bar finalised: Popcorn \$3, Drinks \$2, Icecreams\$2, Fruitbox \$1, Water \$1	Rachelle Pisconeri, Bianca Wilson, Rebecca Whitbread
	Easter Raffle	Simone Magno to run Easter Raffle 11/4 as per previous years. Volunteers may be required to help wrap etc	Simone Magno
	Mothers Day stall	Karen Ruben advised all gifts ordered and received. Volunteers required to help man stall.	Karen Ruben
	Waroonna Shire Grant	Waroonna Shire Community Development Grant – Jenny suggested an application be completed for a possible parent resource section in library.	Bianca Wilson, Jenny Gorman, School Chaplain.
		<p>General Business:</p> <p>Busy Bee - Several parents will be assisting with the Busy Bee on Thursday. Paving will be removed near the Hesse St exit gate and furniture will be removed from the old PP and Year 6 classrooms.</p> <p>Camp Australia – Due to the school build and the current situation with Year 2/3 class using the Library, I have asked Camp Australia to begin the process of licensing the Kindy building. In the meantime, they will use part of the Library for before and after school care.</p> <p>Movie Tickets – The school has received 2 movie tickets that the P&F can use at their discretion.</p> <p>Book Covering – The school is looking for volunteers to cover new books it has received as part of the Literacy Pro Program. On any given day, parents would only be required for no more than 30 minutes after the morning bell. An SMS would be sent out in advance requesting volunteers. A free coffee is on offer.</p>	Travis Bienkowski
5.0	Business Arising	Action	Who / When

Meeting Closed – **8.00pm**

Minutes signed as true and correct:

Rebecca Whitbread

03/04/2019

Chairperson

Dated

Next P and F meeting: 7pm Thursday 4th April 2019