

ST JOSEPH'S SCHOOL

P&F MEETING

TUESDAY 16th October 2018

Commenced at 7.06pm

1.0	Welcome, Prayer and Apologies		
1.1	Present: Travis Bienkowski, Simone Magno, Karen Ruben, Natalie Williamson-Holley, Stacey Gaston, Jen Stokes, Kelly Nottle, Bianca Wilson,		
1.2	Apologies: Tracey Clifford, Belinda Curtis, Megan LeRoy, Cassie Newman, Bec Lorimer, Justine McLinden, Jenny Gorman, Sophia DeBont, Leesa Hall, Trish Rossell,		
2.0	Acceptance of Previous Minutes of Meeting	Action	Who/When
2.1	Review of previous Meeting Minutes	The meeting minutes to be reviewed and accepted at the next P&F meeting	<u>Accepted by:</u> Bianca Wilson <u>Seconded by:</u> Stacey Gaston

3.0	General Business – AGENDA ITEMS	Action	Who/When
3.1	Correspondence in: Correspondence out:	Fundraising brochure Colour explosion run4fun	
3.2	School Board Report	Next week is the meeting	Travis Bienkowski
3.3	Principals Report	Welcome back to Term 4, I would firstly I'd like to inform the P&F that Mrs Jan Young will be taking medical leave until the end of Week 5 – we wish Mrs Young a speedy recovery. LEARNING: Standardised Testing: All students from PP-6 will be undertaking standardised testing throughout Week 4. These tests, along with other testing throughout the year, assist teachers in identifying	Travis Bienkowski

the areas of growth and areas for further development with each student.

Swimming Lessons: Swimming Lessons for all students in Years PP-2, will commence on Monday 5th November and continue until Friday 16th November. All students and staff will be bussed to and from the Aquatic Centre each day.

ENGAGEMENT:

Year 6 – Forest Edge Camp: The Year 6 class, Miss Johnson & I, were fortunate in being asked by the owners of Forest Edge Camp to be involved in a promotional advertisement for the campsite. Today, we took part in a range of different activities while being filmed. It was a very exciting afternoon for everyone involved.

South West Bike Trek: 51 students from Years 3-6 & I had a wonderful experience last Tuesday afternoon when we participated in the South West Bike Trek for children's Leukaemia. Everyone listened to a talk regarding the reason why the group is riding from Perth to Augusta and then we had an opportunity to ride around the streets of Waroona.

World Teachers' Day: Next Thursday is World Teachers' Day here at St Joseph's. I would like to personally thank every staff member for contributing to the learning and wellbeing of all our students. This year's World Teachers' Day theme is "The right to education means the right to a qualified teacher." Thank you to Natalie Williamson-Holley for her coordination and to the P&F for acknowledging the staff and the work they do within the school.

P&F Bunnings Halls Head Sausage Sizzle: The volunteer notes for the P&F's Bunnings Halls Head fundraiser on Sunday 4th November were sent home to every family last week. It's hoped that volunteers can provide a minimum of 2-hours of their time to support this event.

ACCOUNTABILITY:

AGM: This year's AGM will occur on Tuesday 20th November at 6pm. A request has come from the board asking if the date could be changed to Thursday 22nd November at 6pm. Does the P&F have any objection to this change taking place? Before the AGM, at 5pm, there will be drinks and

		<p>nibbles for all staff members, School Board members, P&F Executive and Class Coordinators.</p> <p>2019 Staffing: Staff reviews and discussions regarding 2019 have now concluded. Jenny and I are now working through staffing options for 2019. Staff positions will be announced at this year's AGM.</p> <p>DISCIPLESHIP:</p> <p>Sacrament of Confirmation: Last Saturday evening, 9 candidates from Year 6, received the Sacrament of Confirmation. I'd like to sincerely thank Bishop Holohan for being the main celebrant on the night and for confirming our students. A BIG thank you to Jenny Gorman, Fr Jay, Del Leahy, school staff and especially Tori Johnson for their dedication and assistance throughout the Sacramental programme.</p> <p>All Saints Mass: There will be a whole school Mass celebrating All Saints Day on Wednesday 31st October commencing at 9am in the Church. The Year 4 class will lead the Mass. Parents and friends are most welcome to join us.</p> <p>Year 5 Family Mass: The Year 5 class has been invited to attend Mass on Sunday 21st October at 8:30am. Following Mass, families have been invited to join the Parish in morning tea at the Josephite Centre.</p>	
3.4	Treasurers report	<p>Opening Balance \$9478.00 Received P&F Levy \$3789</p> <p>Expenses PA System \$2500 (Remaining \$482.51)</p> <p>Closing Balance \$10767 Cash On Hand \$50</p> <p>Roses to be purchased Bunnings Sausage sizzle</p>	Report as read Moved: Jen Stokes Seconded: Bianca Wilson
2.0	Business Arising	Action	Who/When
	P&F Positions	Rep to board and Kindy Rep still ongoing	Travis Bienkowski
	International Teachers Day Thursday 25 th October	Teachers to be awarded certificates containing comments from students. A presentation to occur at 2.30pm (to include kindy) awarding these to	Natalie – to survey students and complete certificate

		teachers. A wine, cheese and nibbles afternoon to be conducted in the staffroom after school.	and assist Karen & Jen for catering.
Colour Explosion Event Monday 29 th October	<p>Funds are coming in</p> <p>Students can choose their own prizes based on earnings after 5th November to be received approx. 12th November.</p> <p>Pack includes an icy pole, certificate, own code, class posters and general information.</p> <p>Chicken wraps for \$5 available to pre-order and parents can eat lunch with their children on the day prior to the event. (Special canteen helpers Simone, Trish Rossell, Janice & Camille for lunch)</p> <p>Letter to be sent out to parents requesting help on the day.</p> <p>Each student has received their own sponsorship form containing a unique code for setting up online profiles. Letters to go out this week to remind students to wear a white shirt or old clothes, invite parents to attend lunch, pre-order chicken wrap forms and return slip to indicate helper times available.</p>	<p>Simone – Catering</p> <p>Natalie – Co-ordinator</p>	
Bunnings Sausage Sizzle Sunday 4 th November	<p>Bunnings Sausage Sizzle Fundraiser</p> <p>Volunteer notes have been sent out</p> <p>Travis to purchase drinks, bread and sausage on behalf of P&F and then be reimbursed.</p>	<p>Travis</p> <p>Onions to be sliced by Simone,</p>	
Popup free movie night Sat 10 th November	<p>Paid deposit for Hire of Equipment and attendant a smaller screen with popcorn machine</p> <p>Purchase of a DVD prior to evening and obtain a licence.</p> <p>Looking at purchasing a new release Hotel Transylvania</p> <p>Propose RSVP for numbers to be out ASAP</p> <p>Letter to be sent out advising families to bring own picnic dinner. Mr Whippie to attend selling icecreams giving the P&F 20% of profits.</p> <p>Gates open from 5.30pm movie starts at 7.30pm.</p>	<p>Simone</p> <p>Ongoing</p>	
Roses for Year 6 Graduation	<p>Seven Roses to be chosen for families whose child is graduating from the school</p>	<p>Jen Stokes to purchase check with Heather</p>	
Canteen Stove	<p>New oven donated by the DeRosa family. stove has been installed by Curtis Electrical & Woodbury Plumbing invoices to be paid</p> <p>Certificate of appreciation to be laminated and given to the DeRosa's with a gift voucher \$150</p> <p>Cobblers restaurant (\$75 P&F and \$75 school)</p>	<p>Simone/Heather</p>	
October Fundraiser	<p>Crazy Sock Mission Fundraiser. Funds going to missions.</p>	<p>Year 4's</p>	

	Lion's Raffle	Lions Raffle to be reviewed towards end of year	TBC
	Uniform Changes	School Board working through costings.	Jenny Gorman
	Playground Grant	Quotes are currently being sourced on possible options to move and expand the playground and nature area due to new buildings of the Kindy room. Grant money has been requested, but there may be a short fall for funds which a request to the P&F may result with possible busybees to assist with construction.	Jenny Gorman
	P&F Committee Members for 2019	New members will be needed for the executive committee for 2019.	Simone and ongoing.
2.0	General Business	Action	Who/When
	New Building Developments	Plans reviewed have been submitted to Shire. Government grant \$330,000, School building levy to pay the rest. Kindy classroom to become a specialist area	Travis
	P&F and Board Nomination forms	Forms are being attached to this week's newsletter	Office

Meeting Closed - **7.53pm**

Minutes signed as true and correct:

Natalie Williamson-Holley

Chairperson

Dated

Next P and F meeting: 13th November @ 7pm