

ST JOSEPH'S SCHOOL

P&F MEETING

TUESDAY 14th August 2018

Commenced at 7:05pm

1.0	Welcome, Prayer and Apologies		
1.1	Present: Travis Bienkowski, Karen Ruben, Megan LeRoy, Natalie Williamson-Holley, Bianca Wilson, Stacey Gaston, Jen Stokes, Kelly Nottle, Trish Rossell, Bec Lorimer,		
1.2	Apologies: Tracey Clifford, Leesa Hall, Simone Magno, Belinda Curtis, Justine McLinden, Jenny Gorman, Sophia DeBont,		
2.0	Acceptance of Previous Minutes of Meeting	Action	Who/When
2.1	Review of previous Meeting Minutes	The meeting minutes to be reviewed and accepted at the next P&F meeting	<u>Accepted by:</u> Bianca Wilson <u>Seconded by:</u> Stacey Gaston

	Opening Pray		
3.0	General Business – AGENDA ITEMS	Action	Who/When
3.1	Correspondence in: Correspondence out:	Cards invoice IGA Australia Fundraising Magazine ATCO Grant information from heather Drakesbrook Hotel Motel \$125 Voucher for Father's Day Raffle Prize New Bank Account confirmation letter Catholic Development Fund	
3.2	School Board Report	Survey regarding school uniform coming out Friday through Survey Monkey	Travis Bienkowski
3.3	Principals Report	Learning Bishops' Religious Literacy Assessment: The Years 3 & 5 students have completed this year's Bishops' Religious Literacy Assessment. Both classes completed their testing online and I'd like to thank Vicki Hodgson for her support in ensuring the process ran smoothly for each class.	Travis Bienkowski

Engagement

Grandparents' Day Mass & Morning Tea:

There was a fantastic turn out of Grandparents at our Grandparents' Day Mass in Week 2. The Year 5 class did a wonderful job in leading the celebration and the P&F put on a terrific spread for our special guests. It was nice to see so many Grandparents visiting their Grandchild's classroom after Mass with many mentioning to me that they are already looking forward to next year's event.

Faction Athletics Carnival:

The Faction Athletics Carnival will occur on Friday 7th September while the jumps and throws for Years 3-6 will occur on Wednesday 5th September. The day promises to be another fun day full of excitement. Thank you to Amy Rimmer for all the hard work she has put into organising and preparing the students for the carnival. Once again, our fingers are crossed that the weather holds out and we are blessed with beautiful blue skies.

Performing Arts Festival - Sea to Scarp Choir:

Today, our own school choir performed 2 songs at this year's performing arts festival in Balcatta. They have worked extremely hard in preparing for this event through the guidance of Mrs Poasa and Mrs Dwyer. It is the first time the school has entered the performing arts festival and the choir were wonderful ambassadors for the school. They all did themselves and the school proud with their performance.

Accountability

Fogarty EDvance Update:

The school has hit the half way mark of its 3-year commitment to the Fogarty EDvance Program. As part of our continued participation in the program, the school has had to create a second version of its intended Milestones and reassess the set Key Performance Indicators (KPI's) for the next half of the program. We continue to work with Paul Woodley as part of an expert engagement program focussing on Basic Number Facts. Yesterday, Paul committed to working with us again next year due to the school's positive progress in this area of focus. I hope to share with the P&F the school's 3 minute "elevator speech" which I need to write in preparation for next term's workshop. This speech will articulate what has occurred throughout the second year of the program.

Discipleship

NAIDOC Week Liturgy:

A big thank to Jenny Gorman, Sam Baggetta and Nila Poasa for preparing the NAIDOC Week Liturgy that was held last term. This year's NAIDOC theme was 'Because of Her We Can.' The school's choir sang the welcome to country, the 3-Year Old Aboriginal Playgroup joined the school in celebrating the Liturgy and the students were entertained by traditional Aboriginal dancers. The Harvey-Waroonna Reporter wrote an article about the day's festivities

Assumption Mass:

There will be a Whole School Mass tomorrow to celebrate the Assumption of Mary. The Assumption acknowledges that the Virgin Mary having completed the course of her earthly life, was assumed body and soul into heavenly glory. Mass will commence at 9am in the Church.

Sacrament of First Reconciliation:

The First Reconciliation Parent & Candidate meeting was held in Week 1 with 10 candidates attending the evening with their parents. The Commitment Mass was well attended with all the candidates and their parents committing to the Sacramental program. The First Reconciliation ceremony will occur this Thursday 16th August at 6pm. We wish all the candidates and their families the very best this Thursday evening. Thank you to Mrs Landwehr with the support of Jenny Gorman and Fr. Jay in preparing the candidates and ensuring the evening is a special one for all involved.

Sacrament of Confirmation:

The Confirmation Parent & Candidate meeting will occur on Thursday 23rd August at 6pm with the Commitment Mass occurring on Sunday 26th August at 8:30am. Bishop Holohan will celebrate Confirmation on Saturday 13th October at 6pm.

Staff Retreat:

While the students will be enjoying a pupil free day on Monday 27th August, the staff will be participating in a faith formation retreat in Mandurah. The day will be facilitated by Sr.

		Margaret Sharf with the focus being on personal spirituality and reflective practice.	
3.4	Treasurers report	<p>Opening Balance \$10531.01 Expenses Krispy Kreme \$1477 Father's Day Gifts 718.10 Closing Balance \$8210.91 Cash On Hand \$50</p> <p>Invoices or documentation to be presented to P&F for payment ie) Bus, P&F teachers wish list</p>	<p>Report as read Moved: Jen Stokes Seconded: Stacey Gaston Travis to follow up</p>
2.0	Business Arising	Action	Who/When
	P&F Positions	Rep to board and Kindy Rep still ongoing	Travis Bienkowski
	Extra seating and benches	<p>Extra seating and benches Grant received to Shire for \$300 Quote for two park settings from Felton Industries \$2327 plus GST Acquittal to be completed (Natalie has forms) The Mens Shed are happy to assist with installing Craig Barr and Lee Fitted. Tables have been ordered one to be purchased by the School the other by the P&F, Kindy's and Pre-Primary tables have also been ordered. Invoice copy to be provide to the P&F for payment to be made for one table setting and for Shire Acquittal</p>	<p>Jenny Gorman Natalie W-H to chase up information for payment for benches</p>
	Bank Signatories	New Account is now set up	Finalised
	Krispy Krème Fundraiser	A successful fundraiser	Megan LeRoy
	Father's Day Raffle	<p>Framed Eagles Jumper First Prize, 2nd Prized Drakesbrook Tavern \$125 gift voucher. 3rd Prize is a men's cut and wash and two styling products total value \$90 from Savvy 4th Prize Sir 8 piece Mens shower set valued at \$50 (Stacy Gaston) Raffle tickets to be sent out to students to take home and sell. IGA booked for Saturday 1st however selling them internally through the school. Permit has a lot of stipulation for more than one day. Internal campaign Going through Liquid and Gaming have to have printed licence. Natalie to chase up template \$2 per ticket 10 in a book per family (108 approx).</p>	<p>Simone Mango Jen Stokes (tavern) Kelly to cancel IGA booking for selling raffle tickets</p>

	Father's Day Breakfast Friday 31 st August	A breakfast to be offered to Fathers to attend with their sons. Helpers – Bianca, Megan, Kelly, Natalie, Travis, Jenny, Karen, and Bec. Cost to be removed and RSVP forms to be sent out Friday with raffle tickets. Food to be purchased by Jen Stokes from IGA and paid by school. Drinks to be sourced through Canteen account. Tea and Coffee left over. RSVP forms returned Wed 29 th (with Raffle tickets).	Travis
	Colour Explosion Event 25 th October	Pre-made packaged snacks rather than sausage sizzle. Costings to be sourced on popcorn, sultanas, iced pole, (Bianca Wilson) Natalie to take over from Hayley as co-ordinator	Bianca – Catering Natalie – Co-ordinator
	Show Gate	Roster for Show Gate Saturday 6 th October has been sent out to families. 21 spots are filled and there are 26 still vacant. Can class reps please place reminder to return forms on their pages.	Simone
	Bunnings Sausage Sizzle Sat 4 th November	Roster to be sent out	Travis
	Popup free movie night Sat 10 th November	Paid deposit for Hire has been paid. P&F to sell lollies, popcorn & drinks. Self-serve tea and coffee to be investigated closer to the event Save the date brochure to be sent out.	Tracey Clifford Ongoing
2.0	General Business	Action	Who/When

Meeting Closed - **8.25pm**

Minutes signed as true and correct:

Natalie Williamson-Holley

Chairperson

Dated

Next P and F meeting: 11th September @ 7pm