

**ST JOSEPH'S SCHOOL  
P&F MEETING**

**TUESDAY 10<sup>th</sup> April 2018**

Commenced at 7:06pm

<b>1.0</b>	<b>Welcome, Prayer and Apologies</b>		
1.1	<b>Present:</b> Travis Bienkowski, Jen Stokes, Karen Ruben, Megan LeRoy, Natalie Williamson-Holley, Stacey Gaston, Simone Magno, Kelly Nottle, Hayley Scott, Trish Rossell,		
1.2	<b>Apologies:</b> Sophia DeBont, Tracey Clifford, Jenny Gorman, Bec Lorimer, Belinda Curtis, Leesa Hall, Cassy Newman, Bianca Wilson, Justine Mclinden,		
<b>2.0</b>	<b>Acceptance of Previous Minutes of Meeting</b>	<b>Action</b>	<b>Who/When</b>
2.1	<b>Review of previous Meeting Minutes</b>	The meeting minutes to be reviewed and accepted at the next P&F meeting	<u>Accepted by:</u> Karen Ruben  <u>Seconded by:</u> Stacey Gaston

	Opening Pray		
<b>3.0</b>	<b>General Business – AGENDA ITEMS</b>	<b>Action</b>	<b>Who/When</b>
3.1	Correspondence in: Travis Bienkowski Principal Review  Volunteers Morning Tea  Mothers Day Merchandise  Correspondence out:	Simone Mango, Kelly Nottle, Jen Stokes, Natalie Williamson-Holley to meet to submit the review  Volunteers morning tea thank you Wednesday 23 <sup>rd</sup> May 10.00am Hairy Lentil for both schools in Waroona as part of the Volunteers WA Grant. Invitations to volunteers including uniform shop, canteen and school board. Confirm to Bronwyn. Kelly Nottle, Stacey Gaston, Hayley Scott, Jen Stokes to attend on behalf of P&F  The Mother's Day Merchandise has arrived and is in the process of being unpacked	Simone Mango, Kelly Nottle, Jen Stokes, Natalie Williamson-Holley  Simone Magno/Natalie W-Holley  Stacey Gaston
3.2	School Board Report	Auditors currently reviewing the school Risk Management review being conducted	Travis Bienkowski
3.3	Principals Report	LEARNING:  * Year 6 Camp:  The Year 6 camp at Woodman's Point was a wonderful success. The students, Tori Johnson and I thoroughly enjoyed all the activities that we got to participate in throughout the week. I would like to thank Tori for all her hard work in organising her first camp – she did a tremendous job. We are looking to book Woodman's Point again for camp in 2019.  ENGAGEMENT:  * ANZAC Day:  The school's ANZAC Day Liturgy will be held on Friday 13th April at 11am. The Year 4 class will be lead us in this important event. Sharyn Fickling will kindly organise a representative from the RSL to be in attendance on the day. On Wednesday 25th April, several of our Year 6 students will represent the school at the community ANZAC Day Service. They will lay a wreath on behalf of the school and recite a poem during the service.  * Swimming Carnivals:  The Years 3-6 Swimming Carnival was successfully held last Friday. I would like to thank Amy Rimmer for her efforts in preparing and overseeing the carnival; to the staff for their support and assistance and to those parents who volunteered their time to assist on the day. It was a very close carnival and the students thoroughly enjoyed their time at the pool. Tomorrow, the school will compete in the Interschool Swimming Carnival	Travis Bienkowski

		<p>for the first time. I'd like to wish the team all the very best for the day and hope they have an enjoyable day representing the school.</p> <p>* Story Dogs Day:</p> <p>National Story Dogs Day will be held on Friday 4th May. St Joseph's will again support this worthy program by asking all staff and students to bring a gold coin and come to school dressed in orange.</p> <p>ACCOUNTABILITY:</p> <p>* OHI &amp; TTFM (Tell Them From Me) Survey Results:</p> <p>The results from the recent OHI &amp; TTFM surveys have been provided to the school. Tomorrow, Nila and I will be attending a Fogarty EDvance workshop to discuss our results in greater depth, be given the time to analyse and make comparisons to last year's data and plan for future progress. I'm happy to inform the P&amp;F that in the OHI, the school made positive progress in all 10 practices with 6 of these practices moving to a higher quartile. In the TTFM staff survey, the results highlighted a positive shift in 7 out of the 8 drivers of student learning. In the student survey, the Year 5 &amp; 6 results highlighted a positive shift in the majority of the 19 indicators measured. In the parent survey, there was a slight fall in several aspects of parents' perceptions of their children's experiences at home &amp; school.</p> <p>DISCIPLESHIP:</p> <p>* St Joseph Feast Day – 75th Anniversary:</p> <p>On Tuesday 8th May, we will celebrate our school's feast day, St Joseph the Worker. Vicki Hodgson &amp; Nila Poasa will be organising Mass and the festivities during the day which will include a sausage sizzle and ice cream (I am asking the P&amp;F to possibly assist with this on the day), colouring competition and tabloid sports events. To commemorate the 75th year of the school, Vicki and I are looking into a range of options with one of these being the possibility of having an aerial photo taken with the entire school later in the year.</p> <p>* First Eucharist Parent &amp; Candidate Meeting:</p> <p>The First Eucharist Parent &amp; Candidate Meeting will be held on Thursday 3rd May at 6pm. (Week 1, Term 2). The Commitment Mass for this Sacrament will be held on Sunday 6th May.</p>	
3.4	Treasurers report	<p>As attached</p> <ul style="list-style-type: none"> <li>• See treasurers report for money received and expenses</li> </ul> <p>Simone Mango to approach Heather for P&amp;F Levies to be direct deposited in the P&amp;F Bank Account</p>	Moved: Jen Stokes Seconded: Megan Leroy
3.5	<p>Business Arising</p> <p>1. Canteen</p> <p>2. Colour Fun Run</p> <p>3. P&amp;F Positions</p>	<p>A new revised menu has been in place. Sausage rolls are to be made with lasagnas.</p> <p>Colour Fun Run</p> <ul style="list-style-type: none"> <li>• A big event – all families and friends to support and join in</li> <li>• Run in afternoon during school hours with cake stalls and other events for fundraising.</li> <li>• Thursday 25<sup>th</sup> October (world teacher day earlier) Term 4</li> </ul> <p>Company takes 35% to 40% Everyone child gets a prize starting at \$10 to \$19. Online or paper copies for sponsorship</p> <p>Certificates to be presented on the Colour run day for World Teachers day, Natalie to chase up students to complete teacher statements. Suggestions for fundraising included Dunking Machine, chocolate wheel from the cricket club</p> <p>P&amp;F Rep to the board vacancy to be filled. Reminder to be placed on newsletter and text message sent to families</p>	<p>Simone Mango,</p> <p>Hayley Scott</p> <p>Natalie Williamson-Holley</p> <p>Travis Bienkowski</p>
	4. Extra seating and benches	<p>Extra seating and benches</p> <ul style="list-style-type: none"> <li>• Grant submitted to Shire for \$800</li> <li>• Quote for two park setting from Felton Industries \$2327 plus GST</li> <li>• Mens Shed is happy to assist with installing</li> <li>• Craig Barr has moved an existing setting which was previously outside the library.</li> </ul>	Kelly Nottle
	5. Buddy Bench Signage	<p>It was suggested to approx. P&amp;F for a replacement signs to be made from Perspex rather than paper bluetacked to bench and being blown away. Quotes to be sourced and ideas investigated by Jen Stokes</p>	Jen Stokes

6. Retirement Lyn Della Franca	After 34 years involvement with the St Joseph's community as a parent and staff member, Mrs Lyn Della Franca has announced her retirement effective at the end of Term 1. Mrs Della Franca is currently enjoying Long Service Leave, but as a school, we will acknowledge the significant contribution she has made to this community towards the end of this term. Contribution to Lyn to organize a morning tea, parents and staff. Bianca Wilson to coordinate. After Mass last day of term Friday 13 <sup>th</sup> April. Mary MacKillop Rose has been purchased by Jen Stokes. Money to be provided by the P&F towards another gift.	Bianca Wilson Kelly Nottle
7. Bank Signatories	It was mentioned in the previous minutes for Brooke Hammond to also be remove as a signatory. A new motion to note in the minutes for the bank requirements.  The mention Change of Club bank signatories with any two to sign Jen Stokes moved that the existing signatories of Brooke Hammond, Melissa Fuller and Belinda Curtis are to be removed and the new Club Executives of Simone Magno and Kelly Nottle are to be added under matching conditions. Travis Bienkowski seconded the motion. All in favour.	Jen Stokes
8. Crispy Crème Fundraiser	Patrick Dunne will be able to pick up Donuts Tuesday 26 <sup>th</sup> June with his trucks. 100 boxes ordered get 10 boxes free. Payment direct deposit Orders to be sorted to labeled for those ordering. Karen Ruben, Natalie Williamson-Holley, Stacey Gaston, and maybe one more	Megan LeRoy
9. Wood Raffle Date	Date to be advised for a Saturday early next term. Possibly Saturday 19 <sup>th</sup> May or Friday 18 <sup>th</sup> May Date to be booked at IGA to sell tickets.	Kelly Nottle
10. Fathers Day Raffle	Framed Eagles Jumper First Prize, second and third prizes to be organised with local companies. Jen Stokes to approach Tavern regarding the \$125 uncleared cheque conversion to gift voucher. Raffle tickets to be sent out to students to take home and sell. Permit to be looked at obtaining.	Simone Mango Jen Stokes
11. Popup movie night in mid-October (replacement family fun day).	Quotes received Mandurah PA 6mtr Screen plus operator \$600 and Public license \$500	Tracey Clifford
12. Lions Trailer	Catering Lions trailer to be looked in to in term 4 when it is warmer. Pat Dunne to follow up with the P&F.	Karen Ruben
13. Camp Australia	To commence Day One of Term two Monday 30 <sup>th</sup> April before and after school care. Unfortunately, the parent information meeting that was meant to be held yesterday in the Library by Camp Australia was cancelled due to an issue at their end. The before and after school care program will officially commence at school on Monday 30 <sup>th</sup> April.	Travis Bienkowski
14. St Joseph's Feast Day	Tuesday 8 <sup>th</sup> May to be combined with special canteen	Simone Mango
15. Lyn Della Franca Farewell	Charlie Bear – Stitch and a McKillop Rose organised by Jen Stokes to be presented to Lyn by Natalie and Megan. Morning Tea organised in the library following mass Sam Baggetta and Melissa Fuller have offered to decorate the Library in readiness for the morning tea	Natalie Williamson-Holley and Megan LeRoy Bianca Wilson
16. Roses	Two roses from last years end of school ceremony have not been claimed. Cath Dwyer received a rose last year that has since died. It was discussed that one rose to be given to Cath as a replacement and the other one to be planted in the school garden.	Jen Stokes

Meeting Closed - **8.30pm**

**Minutes signed as true and correct:**

Natalie Williamson-Holley

**Chairperson**

**Dated**

**Next P and F meeting: Tuesday 8<sup>th</sup> May 2018 @ 7pm**

**St Josephs Waroona P&F**

**Treasurers Report**

**Opening Balance**

**\$8118.29**

**Received**

Easter Raffle	\$988.95
Lions Raffle 2017	\$890.00
St Pat's Day Stall	\$217.00

**Expenses**

Wrapping (Easter Raffle)	\$27.00
P&F Affiliation Fee	\$605.20

**Closing Balance**

**\$10217.24**

Cash on Hand \$50