St Joseph’s School
Millar Street, Waroona, Western Australia
PO Box 129, Waroona WA 6215
Telephone: (08) 9782 6500
Email: admin@stjoeswaroona.wa.edu.au

14th February, 2017

Dear Parents,

This year, your child, ____________________________ will be participating in the St Joseph’s ‘Do Crew’ program. Mrs Michelle Ward and Miss Samantha Bagetta will plan to engage the students in a range of functional literacy and numeracy activities, such as cooking, writing letters, visiting the supermarket and post office and planning a small party. These interest-based and practical activities are also designed to develop oral language, vocabulary and confidence in social interactions.

The club will run on Friday afternoons from 1:45pm to 3:10pm. Two small groups will be created and the children will attend fortnightly; the younger group (Yrs 1-3) will attend in odd weeks and the older group (Yrs 4-6) will attend in even weeks. The small groups will allow activities to be planned in a targeted way and adjustments made to make them age-appropriate.

At the Parent Information Meeting last week, Mr Bienkowski announced the significant grant this program has received from ALCOA. We thank them very much for providing this wonderful opportunity to our students.

Please sign the permission slip below to allow your child to participate in the outings planned throughout the year. If you have any questions, please do not hesitate to contact me on 9782 6500, or at gorman.jenny@cathednet.wa.edu.au.

Kinds regards,

Mrs Jenny Gorman
Assistant Principal

I give permission for my child ____________________________ to attend excursions in Waroona as part of the ‘Do Crew’ Program of activities.

I understand they will be walking to each location in a small group, supervised by two Education Assistants and a teacher.
Photograph / Filming Consent Form - CHILD

This consent form is used by Alcoa of Australia ("Alcoa") to obtain permission from the Teacher/Guardian / Carer of any child/ren (under 18 years) photographed, filmed or having their voice recorded at Alcoa sites or sponsored events.

The undersigned agrees all photographs, footage and audio recordings of the child/ren are the copyright of Alcoa and will be held on file in the company library.

The undersigned also understands photographs, footage and audio recordings may be used by Alcoa for promotional purposes and publications including, but not limited to, reports, newsletters, brochures, advertising, websites and social media.

I hereby give permission for the child/ren of ____________________________ to be photographed, filmed and/or have my voice recorded by Alcoa of Australia Limited ("Alcoa") and agree with the above ownership and usage conditions.

Teacher/Guardian/ Carer Name: ____________________________________________________________

(Block Capitals)

Name of child/ren or group/ class: __________________________________________________________

(Block Capitals)

Teacher/Guardian/ Carer Address: __________________________________________________________

Post Code: __________________

Telephone/s (mobile preferred): __________________________________________________________

Teacher/Guardian/ Carer Signature: _______________________________________________________

Date: __________________

Please return this form immediately to the site/event photographer or Alcoa representative.

Alternatively return it to Alcoa Discovery Centre via:

E: TourCentre@alcoa.com.au

Updated February 2016
Photograph / Filming Consent Form - CHILD

This consent form is used by Alcoa of Australia ("Alcoa") to obtain permission from the Parent/Guardian of any child/ren (under 18 years) photographed and/or themselves, filmed or having their voice recorded at Alcoa sites or sponsored events.

The undersigned agrees all photographs, footage and audio recordings of the person and/or child/ren are the copyright of Alcoa and will be held on file in the company library.

The undersigned also understands photographs, footage and audio recordings may be used by Alcoa for promotional purposes and publications including, but not limited to, reports, newsletters, brochures, advertising, websites and social media.

I hereby give permission for me and/or my child/ren to be photographed, filmed and/or have their and/or my voice recorded by Alcoa of Australia Limited ("Alcoa") and agree with the above ownership and usage conditions.

<table>
<thead>
<tr>
<th>Parent / Guardian name</th>
<th>Child/ren names</th>
<th>Address</th>
<th>Parent / Guardian Signature</th>
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Date: ____________________________

Office Use Only:

Shoot date: ____________________ Event / Purpose: ____________________________

Alcoa Site / Event Venue: ________________________________________________

Alcoa SPA: ____________________ Photographer: ____________________________

Images located at: _______________________________________________________

Updated February 2016