**ST JOSEPH’S SCHOOL**

**P&F MEETING**

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| **TUESDAY 8th August 2017**  **Commenced at 7:00pm** | | |  |
| **1.0** | **Welcome, Prayer and Apologies** |  |  | |
| 1.1 | **Present**: Melissa Fuller, Jenny Gorman, Travis Benkowski, Belinda Curtis, Tracey Clifford, Brooke Hammond, Jen Stokes, Stacey Gaston, Trish Rossell, | |  | |
| 1.2 | **Apologies:** Bec Lorimer, Tessa Ferraro, Jodie-Anne & Matt Lunny, Leesa Hall, Natalie Williamson-Holley, | |  | |
| **2.0** | **Acceptance of Previous Minutes of Meeting** | **Action** | **Who/When** | |
| 2.1 | **Review of previous Meeting Minutes**  Accepted by: Jen Stokes    Seconded by: Belinda Curtis | Today’s minutes to be reviewed and accepted at the next P&F meeting |  | |

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| 3.0 | **General Business** | **Action** | **Who/When** |
| 3.1 | Correspondence in: | Father’s Day Catalogues – forwarded to Stacey Gaston | Melissa Fuller –  Stacey Gaston |
| 3.2 | Principal’s Report | See attached | Travis Bienkowski |
| 3.3 | Treasurers report | **St Josephs Waroona P and F Treasurers Report**  **13 June - 8 August**  Opening Balance $9758.56  Received - Donation Drakesbrook Tav $125.00 (Cookbook)  Expenses - Krispy Kreme payment $2440.00  Fathers Day Stall $679.60  Closing Balance $6763.96  Cash on hand $150 | Jen Stokes |
| 3.4 | School board Report | * Board representative has stepped down from this position, if someone is interested in stepping up, that would be appreciated. Travis has checked with Mike Cicarelli (CEO) and a new one can either step up now or Travis is happy to report on behalf, new nominee at AGM. * Capital development plan – still in progress, more plans being drawn up. | Is someone else happy to step up to attend board meetings and report to P&F? |
|  | Parish Report  Accepted by: Trish Rossell    Seconded by: Stacey Gaston | * 1st Eucharist – children preparing, Fr Jay away, Fr Tony officiating (and very excited) * Year 4’s been to Bunbury on retreat at the Cathedral * 1st Eucharist commitment Mass * Year 4’s completed reconciliation yesterday in preparation for next Sunday * Year 3s Tues 5/9, commitment mass 8:30am, Sunday 10th Sept. | Jenny Gorman |
| 3.5 | General business:   1. Bingo Night 2. Father’s Day Stall 3. Sports Carnival 4. Waroona Show Gates 5. Cook Book 6. Tell Us what you think 7. Bunnings Sausage Sizzle 8. Class Budget Top Ups 9. Any Extras… | Was originally scheduled for 14/8 – will be rescheduled for Term 4 (14th October)  Melissa to organize Advertising and tickets, Brooke to organize venue (Memorial Hall/Rec Centre)  All ordered, stock has arrived, Stacey has organized into class groups.  Prices range from $2 - $10  Melissa to organize flier to advertise stall (will run similarly to Mother’s Day stall)  School to send out reminder text to parents  Melissa to organize bags for gifts to go in (order from Infiniti group)  P&F Organising sausage sizzle & morning tea/coffees to sell. Michelle Ward & Jen Stokes assisting to cook sausages, sell morning tea and coffee.  Melissa has ordered cappuccino cups and containers for snacks. Order forms for the sausage sizzle went out this week.  Jodie Ann Lunny coordinating, Heather has sent out Nomiation forms and will advise.  Tessa Ferraro has forwarded information about the school cook book – so far only 57 recipes have been received from 28 contributing families.  Unfortunately the response wasn’t too great so if we are unable to secure someone to take over coordination, we will have to give it a miss for this year.  Some very interesting responses from families.  Some ideas the P&F thought were worth considering:   * Footy Goals * Painting surfaces (eg basketball court) Travis found a flier he had received last year [www.edumarking.com.au](http://www.edumarking.com.au) - $11000 (for 8 products painted) – includes installation and protective coating.   Naomi Edwards no longer coordinating – need new coordinator.  Travis to forward information to Melissa and Brooke. Sausage sizzle booked for Saturday 24th September (first Sunday of the holidays) @ Halls Head Bunnings  As per previous years, the P&F donate $250 per class/learning area to top up class budget for Term 3 & Term 4. It was voted that the P&F would continue with this and donate each class/learning area $500 each for the remainder of the year.  Protective Behaviours parent info night – possibly looking at the P&F assisting in coordinating and paying for guest speaker. Travis to follow up with speaker as to costs etc.  Picking the right time and right place.  First Aid courses for K-6 – completed this week, St Johns Ambulance did this for free for our students and were impressed with the student behavior and attentiveness.  Last week Travis attended Principal’s conference – spoke to Camp Australia in regards to before and after school care. Spoke to one of the major directors of the company, there is potential that they could do pop-up before and after school care (ie in Library). Travis will follow up and see if they can come up (from Bunbury) to have a look. At this stage unsure of costs.  Jenny has been speaking to Brigitte about launching Active After School Communities – mainly aimed at children who are unable to afford after school sports and having afternoon tea and participating in | Melissa Fuller  Brooke Hammond  & Bingo committee  Stacey Gaston  Melissa Fuller  Melissa Fuller  Michelle Ward  Jen Stokes  Tracey Clifford to take over coordinating cook book  Travis/Melissa to follow up  Revisit next meeting  Jen to write cheque to school for budget top ups.  Travis to contact speaker in regards to availability.  Travis to follow up  Brigitte Gaillard/Jenny Gorman to follow up |
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| **8.27 pm**  Meeting Closed |

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| **Next P&F Meeting: 12th September 2017** |