**ST JOSEPH’S SCHOOL**

**P&F MEETING**

|  |  |  |  |
| --- | --- | --- | --- |
| **TUESDAY 10th October 2017**  **Commenced at 7:06pm** | | |  |
| **1.0** | **Welcome, Prayer and Apologies** |  |  | |
| 1.1 | **Present**, Brooke Hammond, Melissa Fuller, Travis Bienkowski, Belinda Curtis, Jen Stokes, Rebecca Lorimer, Karen Ruben, Trish Rossell, Natalie Williamson-Holley, Stacey Gaston, Natasha Pitter, Peter Leroy, Jenny Gorman, Tracey Clifford, and Tessa Ferraro | |  | |
| 1.2 | **Apologies:** Leesa Hall, Simone Magno and Jen Daeleo | |  | |
| **2.0** | **Acceptance of Previous Minutes of Meeting** | **Action** | **Who/When** | |
| 2.1 | **Review of previous Meeting Minutes**  Accepted by: Stacey Gaston    Seconded by: Trish Rossell | Today’s minutes to be reviewed and accepted at the next P&F meeting |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| 3.0 | **General Business – AGENDA ITEMS** | **Action** | **Who/When** |
| 3.1 | Correspondence in:  Correspondence out: | Bingo prizes  Reimbursement cheque to Drakes Brooke Tavern of $125.00 that was donated towards the cook book.  $50 cheque to be made to the cook book company for cancelation fee. | Belinda Curtis, Melissa Fuller and Brooke Hammond  Melissa Fuller |
| 3.2 | School board Report | Due to absentees the school Board meeting was postponed. To be re-advised at next meeting. | Peter LeRoy |
| 3.3 | Principals Report | See attached  It was motioned and passed by all to reset date of the AGM to Thursday 23rd November. | Travis Bienkowski |
| 3.4 | Treasurers report | Current Balance: $12 134.32  Expenses:  Bunnings Sausage Sizzle: $650  Bingo night: $223.20  Closing balance: $11 261.11   * Sausage sizzle profits still to be banked. * Cheque still to come out for cook book. * Reimbursement of $125 to be made to Drakes Brooke tavern for their contribution to cook book.   . | Jen Stokes |
| 3.5 | General business:   1. Bunnings Sausage Sizzle Fun Raiser 2. Flood lights over Basketball area 3. Bingo      1. Waroona show gates 2. World Teachers Day | * The Bunnings sausage sizzle held on the 23rd of September proved to be a lot of fun and a huge success. * Great turn out of volunteers. Thank you to all the people that volunteered their time. * 50 drinks were purchased and 504 sausages sold. Creating a profit of $896.72 * A total of $100 profit was made on the $100 note guess board and $45 was counted in total in the donation tin placed on the counter at the sausage sizzle. * Nixon electrical will be coming on Wednesday 11th of October, Curtis electrical on Friday the 13th and Rob Wheeler on Tuesday the 17th to quote prices on the installment of 4 flood lights over the basketball area. * Will ask for a separate quote on electrical upgrade to the canteen whilst the electricians are in the vicinity. * See attached print out Melissa Fuller has created outlining donations, duties and games to be set on the night. * A signed Eagles jersey was anonymously donated and framed. The frame itself is estimated to cost $500. It was agreed by all committee members that this special donation would be auctioned off in a silent auction commencing before the bingo night. The starting bid was agreed upon to be $500 and going up in $25 blocks until final winning bid. * Brooke, Melissa and helping hands will be going to Rec Centre around mid day to set up for the night. * Brooke is waiting to hear back from Coles Manager in regards to sausage and rolls donations. * Nicki Jodreill will be the Bingo announcer. * Great feedback on the productivity and friendliness displayed by Saint Joseph’s volunteers manning the gates. * Over 14000 entries counted at the Waroona show. * Monies not yet counted. * money raised will be announced by the Agricultural Committee after their meeting on Thursday 12th of October. * Last year for World Teachers Day, the P and F donated and supplied teachers with wine and nibblies to celebrate the staff at saint Josephs Primary School. Melissa also organized the students to say a little something about each staff member to be presented on a merit certificate. It was motioned and passed by all to contribute again this year and continue this gesture as an appreciation to our staff. * Natalie Williamson Holly volunteered to purchase supplies and cater this event. Thank you Nat. | Melissa Fuller  Rebecca Lorimer  Melissa Fuller and Brooke Hammond  Jodie Anne Lunny  Melissa Fuller and  Natalie Williamson -Holly |

T

|  |
| --- |
| **7.45 pm**  Meeting Closed |

|  |  |  |
| --- | --- | --- |
| **Minutes signed as true and correct:** | Rebecca Lorimer | 10th of October 2017 |
|  | **Chairperson** | **Dated** |

|  |
| --- |
| **Next P and F meeting: Tuesday 14th of November** |