



St Joseph's School

Millar Street, Waroona, Western Australia

PO Box 129, Waroona WA 6215

Telephone: (08) 9782 6500

Email: admin@stjoeswaroona.wa.edu.au

Web Site: www.stjoeswaroona.wa.edu.au

8th February 2019

Dear Parents, Friends and Students of St Joseph's School,

Welcome

Welcome to 2019. This year promises to be another exciting one with all staff and students working hard to achieve their very best throughout the year. A warm welcome to our new staff: Mrs Georgie Harley (Educational Assistant) & Mrs Cathie Cresswell (School Counsellor). Welcome back to Mrs Yvonne Langan, all returning staff, students and families. A special welcome to the Pre-Kindy, Kindy and all new families to our school. I trust our community will make you feel at home.

Parent Information Night

The Parent Information Night for Kindy through to Year 6 is scheduled for **Thursday 14th February**.

5.30 – 6.00pm All Classes (K-Yr. 6)

6.00 – 6.30pm All Parents (Year 2/3 Classroom – 'Old Library')

6.30 – 7.00pm All Classes (K-Yr. 6)

To assist families who work or have more than one child at the school, all 5:30pm parent meetings will be *repeated* by class teachers at 6:30pm on the night. All parents are asked to meet in the Year 2/3 Classroom (old library) at 6.00pm (in between the class info sessions).

The Parent Information Night is an important part of our school culture. It serves to provide an opportunity for expectations to be clarified and goals set for the current year. The Parent Information Night also helps build relationships between the class teacher/s and parent/s. Please make every effort to attend. I look forward to seeing you there.

Commissioning Mass

The staff, members of the P & F Executive and School Board will be commissioned during the **8.30am Mass on Sunday 17th March**. This is an important part of our role as members of St Joseph's School Community and the St Patrick's Parish Community, as we all work together for the good of our students and all community members. All families are invited.

Family Masses

St Patrick's Parish has invited our school to participate in a family Mass on the 3rd Sunday of each month to coincide with the parish morning tea. Each class will take turns to join in with readings, prayer of the faithful and presentation of the gifts at Mass. Please see the Term planner for the dates your child's class has been assigned.

Newsletter

The school newsletter is emailed each fortnight. It is also uploaded to the school website at the same time. If you do not have electronic access to the newsletter, please advise the office staff to provide you with a hardcopy. Please let us know if you do not receive the electronic version of the email and we will rectify the situation. If your email address changes, please email Mrs Heather Brown to notify her of the change: heather.brown@cewa.edu.au

Term Planner

Please check the upcoming dates on the newsletter and school webpage as things may change from time to time.

Parent Handbook

An updated version of the Parent Handbook will be uploaded to the school website shortly. I encourage you to peruse through it as it will inform you of important things related to our school.

P & F

The first P&F meeting for 2019 will be held on Tuesday 12th February (Week 2) at 7pm. Please support our P&F and the wonderful work they do within the school.

Swimming Lessons

Swimming lessons for students in **Year 3 to Year 6** are scheduled for **Weeks 6 and 7** of Term 1. Swimming lessons for students in **PP-Year 2** are scheduled for **Weeks 5 and 6** of Term 4. Permission forms associated with this event will be distributed to all Yr. 3-Yr. 6 families within the next few weeks. All students will be transported to and from swimming lessons by bus.

Homework & School Diary

The School's homework policy offers a consistent approach across all year levels. The school diary is an important tool for communication between home and school. Please ensure you use the diary to liaise with your child's teacher. Please refer to the attached Homework Policy for further information.

Making Jesus Real (MJR) Award

The MJR Award will recognise an individual who has been identified by our school community members as 'Making Jesus Real' by demonstrating values and qualities representative of Jesus. Students, staff, parents and community members are invited to nominate a member of the school community for the award, providing a reason for their nomination. All nominations will be voted on by the staff and the award presented at a ceremony where the whole school is present. The nomination box and nomination slips are located in the school office.

Children's Attendance

To ensure the children's safety and for legal reasons, parents are asked to comply with the following:

- If your child is absent from school, please contact the school office **by 9am of that day**.
- If you know in advance that your child will be away from school, or when your child returns to school after being absent, parents can either send an email to admin@stjoeswaroona.wa.edu.au or provide the school with a written note explaining their child's absence. Notes are not to be written in the child's school diary. Please do not email teachers directly regarding absences.
- There may be days when you are late getting your child/ren to school or s/he is absent for part of the day. If students arrive after the 8:35am bell, parents or guardians are required to sign them in at the Office. Children often feel uncomfortable entering a class when it is already settled, therefore punctuality is recommended. If you feel that your child would like to be accompanied, please do so in this instance.
- Children are not permitted to leave the school grounds during school hours without a parent or guardian.
- Should you need to take your child out of school during school hours, your signature is required in the "Sign in and Sign out book" at the front office. If you return your child to school, **you** will need to sign the student back in. In the case of an emergency or school evacuation, it is important for the staff to have the correct information as to who is on the school grounds.
- Parents who intend on taking their child/ren out of school during the term for a family holiday or for an extended period of time, **must** put their request in writing to the Principal.

Forms

Please find enclosed the following forms, they all must be returned by the end of next week;

- "**Full Family Details**" form – Please check the details, make changes and send it back to school. Even if there are no changes, the form **MUST BE RETURNED**.
- "**Photograph Image Permission Form**" – One per family to be returned to the **office**.
- "**Student Use of Information and Communication Technology/Seesaw App**" Form – One per child (Kindy – Year 6) to be returned to the **office**.
- "**Event Permission Form**" – one per family to be returned to the **office**.
- "**Medical Information Forms**" are being sent home to all families. If you do not receive these forms and need to let us know about a medical condition your child has been diagnosed with (including Asthma Action Plans and anaphylaxis) please see the office for a form. To enable us to best meet your child's needs, it is important that we are aware of any health concerns that may affect your child's time at school. Please return this form to the **office**.

I look forward to a great year at St Joseph's School, with you all.

God Bless,
Travis Bienkowski – Principal
Striving In Faith